

Documentation Form

Services for Students with Disabilities (SSD) provides academic accommodations for students with diagnosed disabilities. The purpose of this form is to assist medical providers in documenting a student's relevant disability information for determining accommodation eligibility. **Note:** This form serves as one option (not the only option) for providing disability documentation to SSD. Other examples of documentation include: a physician's letter on letterhead, a diagnostic report, or an IEP/504 plan/MDT report. To review our documentation guidelines, visit our website (<https://ssd.unl.edu>)

Please take note of the following as you complete this form:

- A. **Students need to complete the student information section that includes student name and NUID number before sharing the form with their provider.**
- B. **The person completing this remainder of the form should be a healthcare professional who is either (1) qualified to assess and diagnose the student's condition, and/or (2) is a part of the student's treatment plan for a previously diagnosed condition.** These professionals are generally trained, certified, or licensed to diagnose and/or treat medical conditions. Examples include: psychiatrist, psychologist, therapist, social worker, medical doctor, optometrist, speech-language pathologist.
- C. **Please complete all parts of this form as thoroughly as possible.** Inadequate information, illegible handwriting, or missing fields may delay the eligibility review process by necessitating follow up contact for clarification. An editable PDF version of this form is available on our website (<https://ssd.unl.edu>)
- D. **We invite you to attach to this form any other documents or information you think would be relevant in determining the student's academic accommodations.**
- E. **The information you provide will be kept in the student's file at Disability Services, where it will be held securely and confidentially.** This form may be released to the student at his/her request.

Once completed, please return this form to the student so that they may upload it with their SSD New Student Application (found on our website). If you have questions regarding this form, please call SSD at 402-472-3787.

Thank you for your assistance.

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STUDENT INFORMATION

(Please Print Legibly or Type)

First Name _____ Last Name _____

NUID # _____

DIAGNOSTIC INFORMATION

(Please print legibly or type)

1. Primary Diagnosis: _____ Date: _____
2. Other Diagnosis: _____ Date: _____
3. Other Diagnosis: _____ Date: _____
4. Please state treatment the student is currently receiving: N/A

5. Please state the medication currently prescribed: N/A

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6. Please describe how the student's disability symptoms or treatment plan impacts their academics:
7. Please add any additional comments that you feel are appropriate:

HEALTHCARE PROVIDER INFORMATION

(Please sign and date below and completely fill in all other fields using PRINT or TYPE)

Provider Name (print) _____

Title _____

License or Certification # _____

Address _____

Phone Number (_____) - _____ - _____

Fax Number (_____) - _____ - _____

Provider Signature _____ Date _____